

Print Close

## Business DNA

1. Reporting Principles	2. Standard Disclosures	3. Indicator Protocols	4. Sustainability Solutions	5. GHG & Energy Reporting
<b>1.1 Defining Content</b> 1.11 Define Materiality 1.12 Include Stakeholders 1.13 Set Sustainability Reporting Context 1.14 Set Completeness Parameters 1.15 Establish external assurance process	<b>2.1 Strategy and Profile</b> 2.11 State Strategy and Analysis 2.12 Outline Organisational Profile 2.13 Set Report Parameters 2.14 Governance & Commitments 2.15 Performance Indicators	<b>3.1 Economic PI's</b> 3.11 Aspect: Economic Performance 3.12 Aspect: Market Presence 3.13 Aspect: Indirect Economic Impacts 3.14 Detail Significant Locations of Operation 3.15	<b>4.1 Energy Audit Tools</b> 4.11 Reduce Lighting emissions 4.12 Reduce Chillers emissions 4.13 Reduce Boiler & Steamer emissions 4.14 Improve Ventilation Systems efficiency 4.15 Improve Air Conditioning efficiency	<b>5.1 Corporate/Facility?</b> 5.11 Set Accounting & Reporting Principles 5.12 Perform Gap Analysis 5.13 Establish & Manage Inventory Design 5.14 Ensure Transparency 5.15 Ensure Accuracy
<b>1.2 Defining Quality</b> 1.21 Disclose results & topics. 1.22 Information is comparable over time 1.23 Clarity, detail and balance. 1.24 Set Timing of Disclosures 1.25 Set Standards of Clarity & Reliability	<b>2.2 Adopt Tools</b> 2.21 Estimate GHG at Facility Level 2.22 Verification of GHG Emissions 2.23 Indirect Emissions from Electricity 2.24 Link to Aust case law 2.25 Energy Efficiency Opportunities	<b>3.2 Environmental PI's</b> 3.21 Aspect: Materials 3.22 Aspect: Energy 3.23 Aspect: Water 3.24 Aspect: Biodiversity 3.25 Aspect: Emissions, Effluents and Waste	<b>4.2 Energy Audit Tools (cont)</b> 4.21 Office Equipment 4.22 Domestic Hot Water 4.23 Building Insulation 4.24 Infiltration (Air Leakage into Building) 4.25 Compressed Air	<b>5.2 Reporting threshold</b> 5.21 Identify GHG emission sources 5.22 Apply to NGER 5.23 Collect data & choose emission factors 5.24 Apply NGERs On Line calculation tool 5.25 Roll up data to corporate level
<b>1.3 Set Boundaries</b> 1.31 Apply Equity share approach 1.32 Apply Control approach (preferred). 1.33 Scope 1: Direct GHG emissions 1.34 Scope 2: Electricity indirect GHG emissions 1.35 Scope 3: Other indirect GHG emissions	<b>2.3 Range of Impact</b> 2.31 Contract compliance management 2.32 Life Cycle Analysis 2.33 Environmental Impact Analysis 2.34 Map Significantly Influenced Community 2.35 Accounting Sequestered Carbon	<b>3.3 Human Rights</b> 3.31 Aspect: Investment & Procurement Practices 3.32 Aspect: Non-Discrimination 3.33 Aspect: Freedom Assoc/Collective 3.34 Aspect: Labour terms & conditions 3.35 Aspect: Security Practices	<b>4.3 Legislation</b> 4.31 State & National legislation 4.32 ISO & AS Standards 4.33 Pending Emission Trading Schemes 4.34 Relevant Reports & Forums 4.35 Access Journals	<b>5.3 Track Emissions</b> 5.31 Choose base year & set recalculation 5.32 Set significance thresholds 5.33 Recalculations for Structural Changes 5.34 Changes in calculation methods? 5.35 Other Variables to be considered
<b>1.4 Declare GRI Level</b> 1.41 Review GRI Level Criteria Grid 1.42 Declare an GRI Application Level 1.43 Request and Application Level Check 1.44 Utilitise External Assurance? 1.45 Explain the Application Level	<b>2.4 Policy Statements</b> 2.41 Social Policy 2.42 Environmental Policy 2.43 OH&S Policy 2.44 Sustainability Policy 2.45 Economic Policy	<b>3.4 Labour Practices</b> 3.41 Aspect: Employment 3.42 Aspect: Labour/Mgt Relations 3.43 Aspect: Occupational Health & Safety 3.44 Aspect: Training & Education 3.45 Aspect: Diversity and Equal Opportunity	<b>4.4 Carbon Trading</b> 4.41 Survey local carbon traders 4.42 International Carbon Traders 4.43 Greenhouse Friendly Program 4.44 Monitor Renewable Energy sector 4.45 Use Calculation tool	<b>5.4 Accounting for GHG Reductions</b> 5.41 Select baseline emissions 5.42 Demonstrate Additionality 5.43 Identify & Quantify Secondary Effects 5.44 Consider Reversibility 5.45 Avoid Double Counting
<b>1.5 Reporting Notes</b> 1.51 Definition of Sustainability 1.52 Data Aggregation & Disaggregation 1.53 Update Report Content 1.54 Medium & Frequency of Reporting 1.55 Set Approach to Assurance	<b>2.5 Greenhouse Challenge Plus</b> 2.51 Set up agreement 2.52 Establish reporting processes 2.53 Use benefits of membership 2.54 Obtain tax credits 2.55 Dovetail NGERs Regulations & Guidelines	<b>3.5 Product Responsibility</b> 3.51 Aspect: Customer Health & Safety 3.52 Aspect: Product & Service Labeling 3.53 Aspect: Marketing Communications 3.54 Aspect: Customer Privacy 3.55 Aspect: Compliance	<b>4.5 Find Sustainable suppliers &amp; partners</b> 4.51 Build Sustainable Supplier Chains 4.52 Survey and Build Sustainability Partners 4.53 Education Resources 4.54 Climate Change Risk Analysis 4.55 Overview University Research	<b>5.5 Reporting GHG Emissions</b> 5.51 Report Emissions Information 5.52 Report Emission Performance 5.53 Inform on Offsets 5.54 Establish Ratios 5.55 Setting GHG Targets